Skylights, our monthly electronic and paper newsletter.
Contact Sara Oderwald.
Suggested submissions are due on the 3rd Monday of every month for the following month’s edition. Submissions should be double-checked for clarity and accuracy, and may be edited as space requires. Pictures are welcome and will be used as space allows. Send all submissions to skylights@uuprinceton.org.

Happenings and E-Happenings, our weekly electronic and paper newsletter (paper version is distributed in the weekly Order of Service).
Contact Shatara Ryland and/or Sara Oderwald.
Suggested submissions should be brief, timely, and are due on Wednesday at 12 noon every week. The e-version and paper version may not match up completely as there is more room in the e-version. Send submissions to Shatara@uuprinceton.org.

UUPrinceton.org, our web site.
Contact Karen Siracusa or Lauren Suchenski
Email suggested submissions to Lauren@UUPrinceton.org. Web site is updated regularly, but please give as much notice as possible.

SIGN-UP Genius.
Contact Karen Siracusa or Lauren Suchenski
Sign-up genius is used by various ministry and event teams to coordinate volunteers and offerings. The link to our congregation’s account is on the front page of our web site.

Social Media (Facebook and Twitter)
Contact Lauren Suchenski
Email suggested posts, pictures, and events to Lauren@uuprinceton.org. Our congregation’s Facebook page is heavily used and updated frequently. Pictures are especially welcome.

Constant Contact, our E-blast system.
Contact Sara Oderwald
Generally used as a reminder system for timely, all-congregational events or programs. Ask yourself, is it something for everyone, or almost most everyone? Most submissions will be included in weekly E-Happenings. Email suggested e-blasts to Sara@UUPrinceton.org.

Pulpit Announcements
Contact Bill Neely
Used as reminders for events within the next two weeks. Brevity is key. Email suggested Announcements to Bill@UUpinceton.org by 10 a.m. each Sunday morning. Having a printout for the pulpit is also helpful, particularly if there is a pulpit guest that week.

*A note about Pulpit Announcements and E-blasts: the more of these there are, the less effective they are. Worshippers tune out pretty quickly during extended announcements, and multiple emails received in a short amount of time go increasingly unread (and are at risk of being identified as SPAM by various filters, meaning people don’t even see them). Less is more, particularly in these areas.

Other Groups/Lists, etc.
Several groups, committees, and teams have set up formal and less formal e-lists, Facebook groups, Google groups, and other structures of communication. The church office doesn’t manage these groups, but may be able to connect you with someone who knows about them, should you wish to access them. Drop Sara or Bill a line if you have questions and we’ll do our best to help.